

**ELYSIAN PLANNING AND ZONING COMMISSION
REGULAR MEETING
JULY 12, 2017**

The Elysian City Planning and Zoning Commission met in regular session Wednesday, July 12, 2017 at City Hall at 6:00 pm.

Present were: Chairperson Shawn Anderson; Commissioners Gary Buchschacher, Dan Engebretson, Clint Stoen; Zoning Administrator Lorri Kopischke. Absent: Commissioner Rick Galewski.

On motion by Stoen, seconded by Buchschacher, all voting in favor, to approve the minutes of the June 6, 2017 Regular Meeting as presented.

On motion by Stoen, seconded by Anderson, all voting in favor, to approve the agenda as presented.

The Commissioners discussed possible driveway widths and setbacks. The following were proposed for single family residential homes:

1. A Driveway Permit is required and can be obtained at the office of the City Administrator.
2. Single-family residential uses shall be limited to one curb cut or driveway access per property.
3. Driveways are limited to a maximum width of twenty-four (24) feet at the curb.
4. Driveways may widen after a five (5) foot setback from the curb.
5. Driveways are limited to a maximum of thirty-six (36) feet in width.
6. Driveways shall meet the required side yard setback for the adjacent structure. For example, a driveway that serves an attached garage must meet the eight (8) foot side yard setback; a driveway that serves a detached garage must meet the three (3) foot side yard setback.
7. Driveway setback for corner lots shall not be less than 20-feet from adjacent right-of-way, (meeting Front Yard setback).
8. All driveways and required off-street parking spaces shall be surfaced with concrete or bituminous. All existing driveways that are not surfaced with concrete or bituminous shall be upgraded within one-year of sale of the property to a new owner.

Kopischke will create a proposed driveway permit and Commissioners will review the proposed guidelines and permit at the August meeting prior to recommending to the City Council.

Kopischke updated the Commissioners on various zoning issues around the City.

On motion by Engebretson, seconded by Buchschacher, all voting in favor, meeting adjourned at 6:55 pm.

Attest:

Shawn Anderson, Chairperson

Lorri Kopischke, Zoning Administrator