

**ELYSIAN PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
APRIL 4, 2017**

The Elysian City Planning and Zoning Commission met in regular session Tuesday, April 4, 2017 at City Hall at 6:00 pm.

Present were: Chairperson Clinton Stoen; Commissioners Shawn Anderson, Gary Buchschacher, Dan Engebretson, and Rick Galewski; Zoning Administrator Lorri Kopischke.  
Absent: None.

On motion by Stoen, seconded by Buchschacher, all voting in favor, to approve the agenda with the following addition:

1. Discussion on Planning and Zoning Chairperson Appointment.

On motion by Engebretson, seconded by Buchschacher, all voting in favor, to approve the minutes of the March 7, 2017 Regular Meeting as presented.

Stoen stated that for personal reasons he was unable to accept the appointment to Chairperson at this time. He respectfully declined the nomination made and approved at the March 7, 2017 Planning and Zoning Meeting.

On motion by Buchschacher, seconded by Galewski, all voting in favor, to rescind the motions made at the March 7, 2017 Planning and Zoning Meeting, to nominate Clinton Stoen for Chairperson and Shawn Anderson for Vice Chairperson.

On motion by Buchschacher, seconded by Galewski, all voting in favor, to nominate Shawn Anderson for Chairperson and Rick Galewski for Vice Chairperson.

Stoen stepped away from the Chairperson position and Anderson took his place as Chairperson of the meeting.

Properties located at 109 Frank Avenue NE, 130 Main Street East, 200 Frank Avenue NE, and 309 First Street N, were identified and discussed as nuisance properties. On motion by Engebretson, seconded by Stoen, all voting in favor, to recommend to City Council these properties be addressed as nuisance properties.

Kopischke provided updates regarding the establishment of a Farmers Market in Elysian.

1. The Tourism Center has been identified as a good location for a Farmers Market. The area between State Highway 60 and the DNR trail could be used for vendor setup.
2. The DNR has stated that parking would be available at the Wayside Rest. However, no sales can be transacted in that area.
3. The League of MN Cities has been contacted regarding insurance. Antonio Montelibano, Underwriter, League of MN Cities, has stated, "As long as the City will be Organizing and will be responsible for this Farmers Market Activity and this will be held at the City's property, we really don't have much of an issue with this from an underwriting standpoint. I carbon copied Troy Walsh who is our Loss Control Consultant for your city in the event that he may have some suggestions or recommendations from

a Risk Control Standpoint regarding Farmers Market activity.” The City of Madison Lake Farmers Market is covered by the city’s insurance. The City of Waterville’s Farmers Market is covered by the Chamber’s insurance.

4. Most Farmers Markets charge a fee for participation. Madison Lake = \$5 per time, Faribault = \$40 per season, Waterville = \$20 per season. Monies can go toward advertising.
5. Most Farmers Market have rules on what type of vendors can participate. Waterville requires that items are grown in Minnesota and are handmade. Madison Lake requires that participants are from a 50-mile radius and that items be grown, raised or handmade by the participating vendor or member family. They also limit the number of local artisan booths that are allowed.
6. There does appear to be an interest in the Elysian area from vendors who would like to participate. There also are several local residents with experience in managing Farmers Markets who would be willing to help get this established.

Kopischke stated a committee would need to be formed to establish the fee amount, day(s) and time of the Farmers Market, and rules. The anticipated start date would be the end of May.

On motion by Galewski, seconded by Stoen, all voting in favor, to recommend City Council approval of moving forward to establish a Farmers Market to be located on City property at the Tourism Center, to be covered under the City Insurance Policy and to allow support by City Staff.

An update was provided regarding property owners who have inquired as to variances and to expanding their business in the City.

On motion by Anderson, seconded by Buchschacher, all voting in favor, meeting adjourned at 6:50 pm.

Attest:

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Shawn Anderson, Chairperson

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Lorri Kopischke, Zoning Administrator