

ELYSIAN ECONOMIC DEVELOPMENT AUTHORITY
JUNE 14, 2017
ELYSIAN CITY HALL
7:00 PM

The Elysian Economic Development Authority met in regular session on Wednesday, June 14, 2017 at City Hall at 7:00 pm. This meeting was rescheduled from June 1, 2017 as there was not a quorum on June 1, 2017 and no meeting could be held.

Present were: President Tom McBroom; Commissioners Mack Evans, Steve Ritchison, and Derek Westby; Administrator Lorri Kopischke. Absent: Commissioner Mary Opsahl.

On motion by Evans, seconded by Ritchison, all voting in favor, the minutes of the May 4, 2017 Regular Meeting were approved as presented.

On motion by McBroom, seconded by Westby, all voting in favor, the agenda was approved as presented.

Revolving Fund Loan financial information was discussed. No payments were received from Loan #2 or #6. All other loans are current. Kopischke reported that the responsible party for Loan #9 did agree to the agreement proposed at the May 4, 2017 meeting and will continue to make monthly payments of \$100.

Kopischke reported that the sale of the lots at 105, 107 and 109 Park Avenue NE closed on May 22, 2017. The amount payable to the EDA at closing was \$2,990.42.

Kopischke reported she had contacted the five businesses that had not paid their fee to be listed as a sponsor on the website. Two of the five have submitted payment and three have requested to be removed.

The contract for website maintenance with Two Lakes Design has expired. The options for continued updates/maintenance are per hour at \$50 per hour or a service agreement at \$60 per month. City staff is able to make most updates. Two Lakes Design support is needed adding new pages, adding business listing, ordinances and large pictures.

On motion by Westby, seconded by Ritchison, all voting in favor, to approve updates/maintenance of the website by Two Lakes Design on an as needed basis with an hourly rate of \$50 at the discretion of City staff.

McBroom explained that the American Legion District Baseball Tournament will be held in the area in July. An advertisement in the program would provide a great chance for the EDA to promote the community. A half page ad is \$300. Commissioners looked at City brochures and pictures and made some suggestions for ad content.

On motion by McBroom, seconded by Westby, all voting in favor, to place a half page advertisement in the American Legion District Baseball Tournament Program at a cost of \$300. The ad will be designed and submitted at the discretion of City Staff.

There were no visitor comments.

On motion by Evans, seconded by Westby, all voting in favor, meeting adjourned at 7:40 pm.

Attest:

Tom McBroom, President

Lorri Kopischke, Administrator