

**ELYSIAN CITY COUNCIL
SPECIAL YEAR END MEETING
DECEMBER 26, 2017**

The Elysian City Council met in special session on Tuesday, December 26, 2017, at City Hall at 6:00 pm.

Roll Call: Acting Mayor Tom McBroom (most senior Councilmember present at the meeting presided); Councilmembers Robert Houlihan and Dennis Schnoor; and City Administrator Lorri Kopischke. Absent: Mayor Clinton Stoen and Councilmember Mary Opsahl.

On motion by Schnoor, seconded by Houlihan, all voting in favor, to approve the agenda of the December 26, 2017 Special Year End Meeting as presented.

Based on recommendations by Richard Almich, Senior Advisor, Minnesota Valley Council of Governments, and as discussed by the City Council at the November 28, 2017 Workshop Meeting, the sewer utility rates user charge will be increased by 50 cents per 1,000 gallons of usage.

Councilmember Schnoor introduced the resolution and was seconded by Councilmember Houlihan.

**CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION 603/17**

**RESOLUTION SETTING WATER AND SEWER
UTILITY RATES FOR 2018**

WHEREAS, the City is required to establish utility rates such that revenues generated are sufficient to offset the cost of operations and make provision for debt repayment, and

WHEREAS, the City has undertaken water and sewer utility projects that require additional water and sewer system debt repayment.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN: that the water and sewer utility rates for 2018 are set as follows:

Water Utility Rates

Service Base Charge:	\$17.50 per month
User Charge:	\$ 4.00 per 1,000 gallons

Sewer Utility Rates

Service Base Charge:	\$20.50 per month
User Charge:	\$ 7.00 per 1,000 gallons

NOW THEREFORE BE IT FURTHER RESOLVED: that these rates will become effective on January 1, 2018.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Schnoor.

Councilmembers voting in the negative: None.

Adopted by the City Council of the City of Elysian this 26th day of December, 2017.

Approved:

Clinton Stoen, Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember Houlihan introduced the resolution and was seconded by Councilmember Schnoor.

**CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION 604/17**

**RESOLUTION SETTING ENVIRONMENTAL
UTILITY FUND RATES FOR 2018**

WHEREAS, the City is required to establish utility rates such that revenues generated are sufficient to offset the cost of improvements and make provision for debt repayment, and

WHEREAS, the City has undertaken storm sewer utility projects that require additional storm sewer system debt repayment.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELYSIAN: that the environmental utility rates for 2018 are set as follows:

Residential	\$5 per month
Rate	\$15 per month
Commercial	(Fee = REF x Acreage x Rate)

NOW THEREFORE BE IT FURTHER RESOLVED: that these rates will become effective on January 1, 2018.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Schnoor.

Councilmembers voting in the negative: None.

Adopted by the City Council of the City of Elysian this 26th day of December, 2017.

Approved:

Clinton Stoen, Mayor

Attested:

Lorri Kopischke, City Administrator

On motion by Houlihan, seconded by McBroom, to approve the 2018 Fee Schedule as presented. Schnoor stated he did not like the Driveway Permit Fee. Voting on the motion – Aye: Houlihan, McBroom. Naye: Schnoor. Motion passed 2-1.

Staff reported that there are a number of uncollectible account balances still included in the Banyon software program dating back as far as 2003. The City Auditor is recommending that the accounts be adjusted out of the system to clean things up. On motion by Houlihan, seconded by Schnoor, all voting in favor, to authorize staff to adjust off the uncollectible account balances as per the instruction of the City Auditor.

The year-end bills and transfers were discussed. Check #023753 in the amount of \$61.58 to West Central Sanitation is for delivery of the dumpster at 301 Sixth Street NW. Council removed this payment from the bills for consideration and staff was directed to contact West Central Sanitation and request that these fees be waived.

On motion by Houlihan, seconded by McBroom, all voting in favor, to approve year-end bills in the amount of \$51,047.04 and year-end transfers in the amount of \$6,000.

Scott Roemhildt was recommended for hire for the on-call public works worker position. On motion by McBroom, seconded by Houlihan, all voting in favor, to approve the hiring of Scott Roemhildt for the on-call public works worker position.

There was no further business to be considered.

On motion by McBroom, seconded by Houlihan, all voting in favor, to adjourn the meeting at 6:12 pm.

Approved:

Tom McBroom, Acting Mayor

Attested:

Lorri Kopischke, City Administrator