

**ELYSIAN CITY COUNCIL
REGULAR MEETING
APRIL 9, 2018**

The Elysian City Council met in regular session on Monday, April 9, 2018, at City Hall at 6:00 pm.

Roll Call: Mayor Clinton Stoen; Councilmembers Robert Houlihan, Tom McBroom, Mary Opsahl, and Dennis Schnoor; City Administrator Lorri Kopischke; Public Works Director Ron Greenwald; City Utility Clerk Nicole Lamont; City Attorney Jason Moran. Absent: None.

On motion by Stoen, seconded by Schnoor, all voting in favor, to close the Regular Meeting and open the Public Hearing at 6:01 pm.

The purpose of the public hearing is to allow public input from citizens regarding the proposed assessments for the 2018 Street and Utility Improvement Project, which includes improvements on the following streets:

- Frank Avenue NW from 4th Street NW to 1st Street N
- Park Avenue NW from 4th Street NW to 1st Street N
- 4th Street NW from MN TH 60 to Main Street
- 3rd Street NW from MN TH 60 to Frank Avenue NW
- 2nd Street NW from Lake Francis to Main Street E
- 2nd Street SE from Main Street south to dead end
- 2nd Street NE from Main Street to Park Avenue NE
- Alley north of Main Street between 2nd Street NW and 1st Street N

Chris Cavett, SEH Engineering, presented an overview of the Public Improvement Process, MN Statutes 429. A map of the project area was shown and the 2018 Street and Utility Improvement Public Process was reviewed.

The estimated project cost summary is as follows:

• Street Improvements:	\$1,284,656	(61.2%)
• Stormwater Improvements:	\$ 257,973	(12.3%)
• Sanitary Sewer Improvements:	\$ 95,750	(4.6%)
• Water System Improvements:	\$ 272,437	(13%)
• Park Improvements:	<u>\$ 188,287</u>	<u>(9%)</u>
Total:	\$2,099,102	(100%)

The estimated project financing is as follows:

• Sanitary Sewer Utility Fund:	\$ 95,750	(4.6%)
• Environmental (Storm) Utility Fund:	\$ 257,973	(12.3%)
• Water Utility Fund:	\$ 236,137	(11.2%)
• Assessments:	\$ 565,935	(27%)
• General Levy:	<u>\$ 943,308</u>	<u>(44.9%)</u>
Total:	\$2,099,102	(100%)

The estimated contribution breakdown:

• Neighborhood Contribution:	\$ 565,935	(27%)
• City-Wide Contribution:	<u>\$1,533,167</u>	<u>(73%)</u>
Total:	\$2,099,102	(100%)

Cavett then reviewed the City of Elysian’s Special Assessment Policy. The intent of the Policy is to provide “consistent, uniform, fair and equitable treatment” to all properties in the City. The residential rate is “UNIT” method or Base Rate. There is a separate rate for Multi-Family, Institutional, Commercial and Industrial properties. With the fixed base rate method, the rate is known before the project takes place and is consistent year-to-year, neighborhood-to-neighborhood, and project-to-project.

The 2018 “Proposed” Assessment Rates are as follows:

- Water Service Line: \$1,650 / Unit – Residential
- Sanitary Sewer Service Line: None Proposed
- Reconstructed Street, Curb, & Gutter: \$8,450 / Unit – Residential
\$112.67 / FF – Commercial / Institutional / MF

Cavett then reviewed the method for Assessment Payments. Assessments are payable until October 31, 2018, interest free. Partial payments (no more than two payments and in the amounts of at least \$500) can be made until October 31, 2018, interest free. The remaining unpaid balance will then be levied to the County and payable with property taxes over 15 years. Interest on the assessments is proposed at 4.5%. There are methods available to request deferred assessments. The deferred assessments still accrue interest and obligation to pay the assessments remains when the property is sold.

Cavett explained the Assessment and Construction schedules. He then called for Council questions. There were no questions at this time.

Public Comment:

Roland Wagner, representing Bethlehem Lutheran Church, 200 Park Avenue NW, stated that when this project was first discussed they had communicated to the engineer that standard curbs would not work at the church. They had requested the surmountable curbs and access in the back of the church. The engineer had agreed to that at that time but now the plan had been changed. Representatives of the church have met with the engineer last week and he has again agreed to surmountable curbs but Wagner wanted to be sure that it was on the record so that it would not be changed again.

Cavett apologized for the misunderstanding. He noted that he had met with representatives of the church and gone over the design. There will be angle parking and curbing similar to what was installed with the 2016 Street and Utility Improvement Project at the Methodist Church.

Tim Warnemunde, Warnemunde Law Office, LLC, representing Larry, Catherine and Cora Hohnstadt stated their objection to the proposed assessments against their property R16.450.0170 in the amount of \$25,254.37. The objection is that the assessment against the property exceeds the special benefit to the subject property.

There were no further Public Comments.

Written Comment:

Kopischke reported receipt of the objection to the assessment for property R16.450.0170 as stated above.

On motion by Stoen, seconded by Houlihan, all voting in favor, to close the Public Hearing at 6:24 pm and open the Regular Meeting.

On motion by Schnoor, seconded by Houlihan, all voting in favor, to approve the minutes of the March 12, 2018 Regular Meeting and March 27, 2018 Workshop Meeting with MnDOT as presented.

On motion by Stoen, seconded by McBroom, all voting in favor, to approve the agenda of the April 9, 2018 Regular Meeting as presented.

Le Sueur County Sheriff Brett Mason reported that the City has been quiet this past month. He noted the Toward Zero Death Campaign will be initiated and there will be a lot of extra patrol on Highway 60. Also, the Le Sueur County TRIAD will be implemented with the kick off meeting being held at Little Dandy Sports Bar on May 8, 2018 at 10:30 am. TRIAD is a partnership of law enforcement, senior citizens and community groups with a goal to reduce crime against the elderly and to reduce the fear of crime that seniors often experience. The group will meet every other month at various locations in the county. Mason also reported the Justice Center is progressing nicely.

Council expressed appreciation to the Sheriff's Office for the speed sign on Highway 60.

Public Comment: None.

Louise Hager, American Legion Unit 311 Poppy Chairman, explained the symbolism of the Shepperd's Poppy. She stated the Poppy is worn to remember and honor those who have served and continue to serve. The Poppy is not commercially made, not sold but is distributed and all the donations stay here for use in the community.

Mayor Stoen then presented the following Proclamation:

The City of Elysian, Minnesota

PROCLAMATION

That the Month of May 2018 be declared "Poppy Month"

WHEREAS, the poppy, as a memorial flower for the American war dead, is a tradition which began in the years following the First World War, and

WHEREAS, Veterans returning to their homes in this Country after World War I remembered the wild poppies which lined the devastated battlefields of France and Flanders Field; and

WHEREAS, the poppy is a symbol of hope for all veterans who served in this great country through military service; and

WHEREAS; the American Legion Auxiliary adopted the poppy as its memorial flower to pay tribute to the war dead and aid the living veteran and their family; and

THEREFORE, I, Clinton Stoen, Mayor of the City of Elysian, Minnesota, do hereby proclaim the month of May 2018, as

Poppy Month

and urge all citizens to pay tribute to those who have made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy during this month.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of Elysian, Minnesota this 9th day of April 2018.

ATTEST:

Lorri Kopischke, City Administrator

Clinton Stoen, Mayor

Brad Zimbrich, Tuckers Tavern, stated that last year was the 1st Annual Rolls-Ins at Tuckers. He would like to host the Roll-Ins again this summer and is requesting the Council approve closing of Main Street from County Road 11 to Second Street NW on Wednesday nights from 5 to 8 pm from May 2 through September 5, 2018.

On motion by Stoen, seconded by McBroom, all voting in favor, to close Main Street from County Road 11 to Second Street NW on Wednesday nights from 5 to 8 pm from May 2 through September 5, 2018 to allow for Roll-Ins at Tuckers Tavern.

George Eilertson, Northland Securities, stated he will be working with staff to facilitate the issuance of General Obligation Improvement Bonds to finance the 2018 Street and Utility Improvements. The 2018 Bond has a preliminary size of \$2,205,000 and is structured with a 15-year term. The revenue sources to pay the bond payments include special assessments, sewer revenues, water revenues, storm revenues, and a tax levy on all taxable property. The preliminary estimated interest rate is 3.25%.

Eilertson then presented a draft Debt Management Policy for Council consideration. The Policy provides general guidance relating to the issuance of future debt. Approval of the Policy will benefit the City by improving the management score when the bond agency reviews the City policies during the upcoming bond rating process.

On motion by Stoen, seconded by Houlihan, all voting in favor, to approve the Debt Management Policy as presented.

Eilertson explained that due to the number of bond sales already scheduled for May 14, he is recommending that the City's bond be priced on an alternate day. He suggested a special Council meeting be held on May 22, 2018 to award the bond sale.

On motion by Stoen, seconded by McBroom, all voting in favor, to schedule at Special Council Meeting for Tuesday, May 22, 2018 at 6:00 pm to award the bond sale for the 2018 Street and Utility Improvement Project.

Motion by Stoen, seconded by McBroom, all voting in favor, to pull the assessment for Larry and Catherine Hohnstadt – PID # 16.450.0170 from the assessment roll and to direct staff/engineer to review and bring back a recommendation for Council consideration at the next meeting.

Mayor Stoen introduced the resolution and was seconded by Councilmember McBroom.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 611/18
ADOPTING ASSESSMENT

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for the 2018 Street and Utility Improvement Project, which includes improvements on the following streets:

- Second Street NW, from Main Street to Frank Avenue NW
- Third Street SW/NW, from TH 60 to Frank Avenue NW
- Fourth Street SW, from TH 60 to Main Street
- Frank Avenue NW, from 4th Street NW to 1st Street
- Park Avenue NW, from 4th Street NW to 1st Street
- Second Street NE, from Main Street to Park Ave NE; and
- Second Street SE, from Main Street to dead end; and

WHEREAS, by the construction of sanitary sewer, sanitary sewer services, water main, water services, storm sewer, concrete curb and gutter, sidewalk, aggregate base, bituminous surfacing, turf restoration, and miscellaneous items required to properly complete the improvements, and has amended such proposed assessment as it deems just.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA:

1. Such proposed assessment, as amended, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments, including principal and interest, extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January 2019, and will bear interest at a rate of 4.50 percent per annum from November 1, 2018. To the first installment shall be added interest on the entire assessment from the November 1, 2018 until December 31, 2019. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor-Treasurer on November 1, 2018, pay the whole or part of the assessment on such property with interest accrued to the date of payment, to the City Administrator, except that no interest shall be charged on any portion of the assessment paid by October 31, 2018. The property owner may at any time thereafter, pay to the County Auditor-Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.
4. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the County Auditor-Treasurer to be extended on the property tax lists of the county. Such assessment shall be collected and paid over in the same manner as other municipal taxes.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Opsahl, Schnoor, Stoen.

Council Members voting in the negative: None.

Adopted by the City Council of the City of Elysian this 9th day of April, 2018.

Approved:

Clinton Stoen, Mayor

Attested:

Lorri Kopischke, City Administrator

Chris Cavett, SEH Engineering, reported that at 10:00 am, Friday, March 23, 2018, seven (7) bids were received for the 2018 Street and Utility Improvement Project. The bids ranged from a high of \$2,271,676.19 to a low of \$1,500,702.35. The Engineer's Estimate was \$1,527,079.05 for the Base Bid. The low bid was submitted by James Bros. Construction of Elysian, MN.

The bids included three (3) alternates. Alternate No. 1 was bid for natural limestone blocks for use as a retaining wall at the ballfield backstop area and at the south end of 2nd Street SE. This alternate is not being recommended based on the higher cost. Alternate No. 2 was bid for modular block retaining wall system at the ballfield backstop area and at the south end of 2nd Street SE. Cavett is recommending the award of this option as it is more cost effective. Alternate No. 3 was bid for directional drilling a new 1.5-inch water service to the new park concession stand / restroom building area. Cavett is recommending the award of Alternate No. 3.

Councilmember McBroom introduced the resolution and was seconded by Mayor Stoen.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 612/18
ACCEPTING BIDS
2018 STREET AND UTILITY IMPROVEMENT PROJECT

WHEREAS, pursuant to an advertisement for bids for the construction of the 2018 Street and Utility Improvement Project, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate 1</u>	<u>Alternate 2</u>	<u>Alternate 3</u>
James Bros. Construction Elysian, MN	\$1,500,702.35	\$60,415.00	\$22,000.00	\$6,800.00
Dirt Merchant, Inc. Mankato, MN	\$1,585,533.21	\$55,919.00	\$40,865.00	\$6,239.00
R.A.W. Construction, LLC Faribault, MN	\$1,697,731.31	\$33,601.98	\$16,302.00	\$3,678.80
Wencl Construction, Inc. Owatonna, MN	\$1,725,001.55	\$64,630.00	\$15,675.00	\$7,480.00

Heselton Construction, Inc. Faribault, MN	\$1,770,582.91	\$34,844.00	\$16,912.50	\$7,480.00
BCM Construction, Inc. Faribault, MN	\$1,782,297.55	\$38,497.00	\$18,150.00	\$8,840.00
GM Contracting, Inc. Lake Crystal, MN	\$2,271,676.19	\$82,895.00	\$17,325.00	\$10,036.80

AND WHEREAS, it appears that James Bros. Construction of Elysian, Minnesota, is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA:

1. The mayor and city administrator are hereby authorized and directed to enter into a contract with James Bros. Construction of Elysian, Minnesota, in the name of the City of Elysian, Minnesota, for the construction of the 2018 Street and Utility Improvement Project, in the amount of \$1,529,502.35 for the Base Bid and Alternate No. 2 and No. 3, according to the plans and specifications therefore approved by the city council and on file in the office of the city administrator.
2. The city administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Opsahl, Schnoor, Stoen.

Council Members voting in the negative: None.

Adopted by the City Council of the City of Elysian this 9th day of April, 2018.

Approved:

Clinton Stoen, Mayor

Attested:

Lorri Kopischke, City Administrator

Cavett presented proposals for material testing from Braun Intertec (Braun) and American Engineering Testing (AET) for the 2018 Street and Utility Project. Both companies are comparable and both companies have done this type of work on other SEH projects in other communities. AET completed the subsurface borings for the project last fall and AET completed the material testing on the 2016 project. AET's estimate of probable cost for material testing appears lower than the estimate from Braun. SEH is recommending the material testing services contract be awarded to AET.

On motion by Stoen, seconded by Houlihan, all voting in favor, to award the material testing services contract to American Engineering Testing (AET).

The Council discussed the parking lot at the Elysian Tourism Center, 100 3rd Street SW. The 2018 Street and Utility Project includes 3rd Street SW so this would be a good time to upgrade or enlarge the lot.

On motion by Stoen, seconded by McBroom, all voting in favor, to direct SEH Engineering to look at options and prepare preliminary designs and cost estimates to improve the parking lot at 100 3rd Street SW.

Cavett reported that MnDOT staff has now indicated that they will likely not allow the City to do an open cut replacement of the water main crossings with their 2020 project on Highway 60. This is contrary to what the Project Manager had indicated at previous meetings. Cavett explained that the crossings are not included in the project and if the City cannot do the open cut in 2020 they will have to do the subsurface drilling in 2018 and this will be an added cost. If the subsurface drilling is required, Cavett recommends it be installed at 2nd Street SE and the estimated cost is \$50,000.

Sealed bids were solicited for the demolition and removal of the house (and related described in scope) located at 301 Sixth Street NW. The scope of this project is to provide demolition, removal and proper disposal of the house and its foundation and removal and proper disposal of the fuel tank buried on the property and filling in, grading, and providing a rough landscape for the jobsite. Five (5) sealed bids were received.

Mayor Stoen opened and announced the bids as follows:

Timm's Trucking & Excavating:	\$12,275.00
Don Hanks Construction:	\$13,500.00
James Bros. Construction:	\$14,800.00
Hagemeier Excavating LLC:	\$18,600.00
Rehnelt Excavating:	\$19,312.00

The Council then discussed the quotes received to retain the garage on the 301 Sixth Street NW property. Two estimates were received: Waterville Construction, LLC in the amount of \$4,920 and Schmahl Construction, LLC in the amount of \$5,250. The Council discussed saving the garage. There was consensus to not expend the funds to save the garage.

On motion by Stoen, seconded by Houlihan, all voting in favor, to award the bid to demolish, remove and dispose the house and its foundation and remove and proper disposal of the fuel tank buried on the property and filling in, grading, and providing a rough landscape of the property located at 301 Sixth Street NW to Timm's Trucking & Excavating in the amount of \$12,275.

On motion by Stoen, seconded by McBroom, all voting in favor, that the rough landscape of the property located at 301 Sixth Street NW must be in place by June 1, 2018.

Public Works Director Greenwald presented two proposals for auction of the personal property items located at 301 Sixth Street NW – one from Daly Realty & Auction Service and one from Schrader Actions. Greenwald stated they are both very good. He would recommend contracting with Daly Realty & Auction Service as they allow help with set up which may reduce the costs to the City. Both Auction Services recommend holding the auction in June.

On motion by Stoen, seconded by Schnoor, all voting in favor, to contract with Daly Realty & Auction Service to provide auction services for the personal property items located at 301 Sixth Street NW.

Greenwald provided the Council with the Minnesota Department of Health Report for Elysian Public Water System for their review.

Greenwald presented quotes to purchase a new mower to replace the Toro mower. Quotes were presented from Kibble Equipment, Manke's Outdoor Eq't and Appliances, and Arnold's. Greenwald also presented a quote from Kibble Equipment for a used 2015 John Deere Z970R mower in the amount of \$10,900. The mower has a remaining warranty through April 22, 2019.

On motion by Stoen, seconded by Opsahl, all voting in favor, to purchase a used 2015 John Deere Z970R mower in the amount of \$10,900 from Kibble Equipment.

On motion by Schnoor, seconded by McBroom, all voting in favor, to schedule a MnDOT Open House for the 2020 Highway 60 Improvement Project for Monday, May 7, 2018 from 5 to 7 pm.

On motion by Schnoor, seconded by McBroom, all voting in favor, to approve Randy Tuma for the position of 2018 Watercraft Inspector on Lake Francis.

On motion by Stoen, seconded by McBroom, all voting in favor, to advertise for a permanent part-time Public Works Worker for 30 hours per week at \$13.50 per hour with a benefit of two (2) hours of vacation per month. Kopschke will verify with Minnesota Valley Council of Governments if the City of Elysian Personnel Policy needs to be amended.

The Council was provided with information in regard to a program currently being offered by the State of Minnesota that would release the restrictions on the MIF State Fund RLF EDA Funds. This will be discussed further at the May meeting.

Reminder that the Minnesota Severe Weather Awareness Week is April 9 – 13. The two annual statewide tornado drills are scheduled for Thursday, April 12th at 1:45 and 6:45 pm.

City-wide garage sales will be held Friday and Saturday, May 11 and 12 with the City-wide Clean-up on May 19 from 8:30 to 11:00 am at the Lake Francis Parking Lot.

Councilmember Schnoor introduced the resolution and was seconded by Councilmember McBroom.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 613/18

RESOLUTION GRANTING APPROVAL FOR ONE-DAY OFF SITE
LAWFUL GAMBLING LICENSE

WHEREAS; The Elysian City Council was presented with a request from the Elysian Fire Department Relief Association for one day off site lawful gambling on June 29, 2018,

WHEREAS; State Laws of Minnesota require approval be granted by the local governing body, thus the City of Elysian,

WHEREAS; the request was made at a regular meeting of the Elysian City Council,

NOW THEREFORE, BE IT RESOLVED; The Elysian City Council granted approval for a one day off site lawful gambling license to the Elysian Fire Department Relief Association on June 29, 2018 in conjunction with the July 4th Celebration.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Opsahl, Schnoor, Stoen.

Council Members voting in the negative: None.

Adopted by the City Council of the City of Elysian this 9th day of April, 2018.

Approved:

Clinton Stoen, Mayor

Attested:

Lorri Kopischke, City Administrator

On motion by Houlihan, seconded by McBroom, all voting in favor, to provide Police Protection and Porta-Pots for the 2018 Fourth of July Celebration in an amount up to \$3,000.

Councilmember Schnoor introduced the resolution and was seconded by Councilmember McBroom.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION NO. 614/18
REQUEST FOR LAWFUL GAMBLING
ELYSIAN AREA CHAMBER OF COMMERCE RAFFLE

WHEREAS, the Elysian City Council was presented with a request from Elysian Area Chamber of Commerce for a lawful gambling event: raffle, in conjunction with the 2018 Fourth of July Community Celebration.

WHEREAS, State Laws of Minnesota require approval be granted by the local governing body, thus the City of Elysian.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA THAT: The Elysian City Council grants approval to the Elysian Area Chamber of Commerce for a lawful gambling event: raffle, in conjunction with the 2018 Fourth of July Community Celebration.

Upon vote being taken:

Councilmembers voting in the affirmative: Houlihan, McBroom, Opsahl, Schnoor, Stoen.

Councilmembers voting in the negative: None.

Adopted by the City Council of the City of Elysian this 9th day of April 2018.

Approved:

Clinton Stoen, Mayor

Attested:

Lorri Kopischke, City Administrator

On motion by Schnoor, seconded by Houlihan, all voting in favor, to approve a temporary 6-day Liquor license for Elysian Area Chamber of Commerce for June 29th through July 4th.

On motion by Schnoor, seconded by Houlihan, all voting in favor, to approve the closing of the following streets for the 2018 Fourth of July Celebration and Triathlon:

June 27th – July 5th

SECOND STREET NE FROM MAIN STREET TO THE ALLEY BETWEEN MAIN AND PARK AVENUE NE - LOCATION OF TENT

Saturday, June 30th

Second Street SW from Alley to Main Street – Noon to Sunday, July 1st 6:00 p.m.

MAIN STREET FROM COUNTY ROAD #11 TO FIRE HALL FROM 8:00 P.M. TO END OF JOHNNY HOLMS DANCE

Sunday, July 1st

MAIN STREET CLOSED FROM COUNTY ROAD #11 TO THIRD STREET SW FROM 6:00 A.M. TO 3:00 P.M.

MAIN STREET FROM CLUB HOUSE TO FIRE HALL FROM 6: 00 A.M. TO 2:00 P.M.

Tuesday, July 3rd

MAIN STREET FROM COUNTY ROAD #11 TO FIRE HALL FROM 8:00 P.M. TO END OF FIREFIGHTERS DANCE.

SECOND STREET SW IN FRONT OF BANK FROM ALLEY TO MAIN STREET – FROM 6:00 P.M. UNTIL AFTER FIRE FIGHTER'S DANCE.

MAIN STREET WEST – From County Road #11 to Third Street West – 5:30 a.m. to 2:00 p.m. All intersections will be open for traffic

Wednesday, July 4th

FROM THIRD STREET NE AND MAIN STREET TO STATE HWY #60 WEST UNTIL AFTER THE PARADE – From County Road #11 West to HWY #60 will be open at approximately 4:00 p.m.

AFTER PARADE - MAIN STREET FROM COUNTY ROAD #11 TO PAST FIRE HALL. (County Road #11 must be kept open at all times.) Signs off Highway #60 to Main Street and from First Street North at the intersection of First Street North and Park Avenue to Main Street warning traffic of people crossing on Main Street.

SECOND STREET SW - IN FRONT OF BANK FROM ALLEY TO MAIN STREET – FROM 6:00 A.M. UNTIL 6:00 PM.

Triathlon – July 7th

PARTIAL SIDE OF STREET – BIKE ROUTE - THIRD STREET NW TO COUNTY ROAD #11

PARTIAL SIDE OF STREET - BIKE ROUTE MAIN STREET FROM COUNTY ROAD #11 TO FIFTH STREET NW

Request to Continue Policy for 2018 Celebration

Due to activities being sponsored by the Elysian Area Chamber of Commerce in conjunction with the City of Elysian during all July 4th. celebration activities, the following has been approved; local Main Street businesses may not allow a vendor, other than their business, or a non-profit organization, to set up on their property; independent vendors will not be allowed to set up and do business during the celebration on any street in Elysian or in front of any business with the exception of Flea market, unless prior approval of the 4th. of July Committee. A fee of \$250.00 is charged for each vendor.

Utility Clerk Lamont reported on items discussed at the Park Board Meeting. First were items suggested for the upgrades to the Lake Francis Park during the 2018 Street and Utility Improvement Project.

Lamont provided two quotes for a drinking fountain by the bleachers. The fountain meets ADA Hi/Lo requirements, operates on push button, includes jug filler, with stainless steel construction. The quotes are: St Croix Recreation Fun Playgrounds INC in the amount of \$4,278.20 and Most Dependable Fountains, Inc. in the amount of \$4,345. The quotes do not include the cost of a plumber to install or additional concrete pad if needed.

On motion by Stoen, seconded by McBroom, all voting in favor, to proceed with the purchase of the drinking fountain as presented from St. Croix Recreation Fun Playgrounds INC. in the amount of \$4,278.20.

Lamont presented a diagram of the retaining wall and concrete pad and demonstrated where the proposed bleachers would be located. The Park Board is suggesting one 27 foot bleacher and one 21 foot bleacher. The 27 foot long bleacher has 58 seats + four (4) handicap seats and the 21 foot bleacher has 48 seats + two (2) handicap seats. Both provide ADA seating area with companion seats and have a chainlink guardrail. Lamont presented several quotes as follows: EPIC: 21 foot bleacher - \$5,881.79 and 27 foot bleacher - \$7,502.19 (free shipping), Minnesota / Wisconsin Playground: 21 foot bleacher - \$7,294.00 and 27 foot bleacher - \$9,005.00 (\$1,644.00 shipping), and St. Croix Recreation Fun Playgrounds, INC.: 27 foot bleacher - \$8,664.00 (\$1,100.00 shipping).

On motion by Houlihan, seconded by McBroom, all voting in favor, to proceed with the purchase of the 27 foot NRS ADA Series 5 row bleachers with Chainlink Guardrail from EPIC Sports in the amount of \$7,502.19.

Lamont then provided quotes for porta pots during construction down at the park: 1. Rent N' Save – Standard rest room per month with weekly service \$85.00 per month and ADA handicap rest room with baby changer \$135 per month. No charge for delivery or pick up and emergency service fee is waived. 2. Onsite – Regular Portable Restroom with weekly service \$80.00 per month and enhanced access unit \$150 per month. Emergency service is \$45 and a baby changing unit is \$125.

On motion by Stoen, seconded by Houlihan, all voting in favor, to obtain the porta pots needed for the summer for the Lake Francis Park from Rent N' Save.

Lamont presented a Park Donation & Memorial Program form. She also presented the Park Board's idea for the naming of the park on Sixth Street.

Lamont provided a quote for a wall mounted shower for the new concession stand / bathroom building from St. Croix Recreation Fun Playgrounds INC. in the amount of \$1,982.00. The shower includes one shower head, one foot spray, is push button operated and stainless steel construction.

Council suggested the contractor be contacted for a quote to build the shower on as part of the building.

Greenwald presented two quotes to upgrade the fencing from the backstop to the first base dugout at the ballpark. The quotes he had obtained entailed adding chainlink fence and several posts. During this process, he was also made aware of another possible solution which would be installing a Netting system on pullies which would be raised each spring and lowered in the fall. This is the same Netting that is used on major league fields. Greenwald also noted that the backstop is damaged and needs to be repaired.

Council directed Greenwald to obtain quotes on the Netting system and the cost of repair to the backstop and to present them at the May City Council Meeting.

On motion by McBroom, seconded by Houlihan, all voting in favor, bills, payroll, and transfers were approved in the amount of \$122,720.42.

Public Comment:

Larry Hohnstadt, owner of property located at the intersection of Park Avenue NE and First Avenue N, stated he would like to make one comment to continue putting the note in the monthly newsletter to clean up after dogs. One problem that occurred last year after the National Night Out, the next day he happened to bring his three granddaughters down to use the beach and walked down toward the beach and turned around and walked back to the car and drove away because there was so much dog feces on the yard. It looked like a bunch of pigs had been in there. Possibly put signs at the beach that say clean up after your dogs when using the beach because it was not sanitary or attractive at all.

Mark Sybilrud, 514 Lake Avenue NW, addressed the MnDOT Highway 60 project. Council confirmed there is an Open House to discuss this project on May 7 and the City Council will vote on the project at their May 14, 2018 meeting. Sybilrud questioned how wide Highway 60 would be with the added turn lanes and compared the width to that of the intersection at Highway 60 and Highway 13 in Waterville. He stated that three fourths of the people in Elysian do not know how this is going to change the landscape. He didn't know how to get it across to them but guessed that they had had their opportunity. And there is no guarantee that this will slow them down either. And that is the dilemma that we spend \$3 million of state money and change the whole landscape of the community and we aren't guaranteed. Fifteen years and we have had ten accidents on Highway 60 and they have been fender benders. No one has been seriously injured. He thinks we need to do something with signage on both sides of the road and we have at least a year to try that out.

On motion by Stoen, seconded by McBroom, all voting in favor, to adjourn the meeting at 8:13 pm.

Approved:

Clinton Stoen, Mayor

Attested:

Lorri Kopischke, City Administrator