

**ELYSIAN CITY COUNCIL
REGULAR MEETING
MARCH 13, 2017**

The Elysian City Council met in regular session on Monday, March 13, 2017, at City Hall at 6:00 pm.

Roll Call: Mayor Clinton Stoen; Councilmembers Robert Houlihan, Tom McBroom, and Dennis Schnoor; City Administrator Lorri Kopischke; Public Works Director Ron Greenwald; City Utility Clerk Nicole Lamont; and City Attorney Jason Moran. Absent: Councilmember Mary Opsahl.

On motion by McBroom, seconded by Houlihan, to approve the minutes of the February 13, 2017 Regular Meeting and February 22, 2017 Emergency Meeting as presented. Voting on the motion: Aye: Houlihan, McBroom, Stoen. Nay: Schnoor. Motion passed.

On motion by Stoen, seconded by McBroom, all voting in favor, to approve the agenda of the March 13, 2017 meeting as presented.

Public Comment: None.

On motion by Stoen, seconded by McBroom, all voting in favor, to schedule the date for City-wide fall clean-up for Saturday, May 20 from 8:30 to 11:00 am at the Lake Francis City Park. A list of acceptable items and fee schedule will be available soon.

Fire Chief Jason James was present to introduce firefighter candidate Aaron Johnson. Johnson has recently moved to the area and has served as a firefighter for the Waseca Fire Department for ten years. The Council welcomed Johnson to the Elysian area.

On motion by Stoen, seconded by Houlihan, all voting in favor, to approve the hire of Aaron Johnson to the Elysian Fire Department.

Chief Deputy Brett Mason, Le Sueur County, announced that Sheriff Tietz has decided to retire. His last day as Sheriff will be April 28, 2017. Mason has been appointed as Interim Sheriff and will take office on April 29. Mason stated his values and integrity will not change. He will move forward with professionalism and transparency to provide Sheriff Tietz's constituents with the service they deserve. Patrol Sgt. Nick Greenig has been promoted to Deputy Sheriff.

Mason reported the new law enforcement center is moving ahead with interviews being held for an architectural firm and a construction management firm. He also stated he is more than pleased with the work being done by the Drug Task Force.

Mayor Stoen introduced the resolution and was seconded by Councilmember McBroom.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION 560/17
RESOLUTION ACKNOWLEDGING A DONATION FROM
ELYSIAN AMERICAN LEGION POST #311

WHEREAS, the City of Elysian has received a donation in the amount of \$3,700.00 from the Elysian American Legion Post #311, for tax relief to the Elysian Area Chamber of Commerce for the purpose of funding a portion of the July 4th Celebration.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA THAT: the City Council of the City of Elysian acknowledges and accepts the donation from the Elysian American Legion Post #311 in the amount of \$3,700.00 – July 4th Celebration Parade (\$1,600), Fireworks (\$1,500), and Kid’s Bingo (\$600).

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Schnoor, Stoen.

Council Members voting in the negative: None.

Adopted by the City Council of the City of Elysian this 13th day of March, 2017.

Approved:

Clinton Stoen, Mayor

Attested:

Lorri Kopischke, City Administrator

Councilmember McBroom introduced the resolution and was seconded by Councilmember Houlihan.

CITY OF ELYSIAN
ELYSIAN, MINNESOTA
RESOLUTION 561/17
RESOLUTION ACKNOWLEDGING A DONATION FROM
ELYSIAN FIRE RELIEF ASSOCIATION

WHEREAS, the City of Elysian has received a donation in the amount of \$4,000.00 from the Elysian Fire Relief Association toward the 2016 Rosenbauer Pump Fire Truck payment;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ELYSIAN, MINNESOTA THAT: the City Council of the City of Elysian acknowledges and accepts a donation from the Elysian Fire Relief Association in the amount of \$4,000.00 toward the 2016 Rosenbauer Pump Fire Truck payment.

Upon vote being taken:

Council Members voting in the affirmative: Houlihan, McBroom, Schnoor, Stoen.

Council Members voting in the negative: None.

Adopted by the City Council of the City of Elysian this 13th day of March, 2017.

Approved:

Clinton Stoen, Mayor

Attested:

Lorri Kopischke, City Administrator

On motion by Houlihan, seconded by McBroom, all voting in favor, to advertise for summer help for 40 hours per week at \$10 per hour.

Kopischke referred to a sample Sidewalk and Alley Ordinance that was included in Council packet. Staff has received inquiries from residents regarding the upkeep of sidewalks in the City and there currently is not an ordinance to address these issues. City Attorney is recommending that the City address this with the creation of an Ordinance similar to the sample provided.

On motion by Stoen, seconded by McBroom, all voting in favor, to schedule a Public Hearing for April 10, 2017 at 6:00 pm to consider a Sidewalk and Alley Ordinance. City Attorney will draft an Ordinance for consideration.

Kopischke reported the annual audit process has been completed and Greg Burkhardt would like to present the audit report in April. On motion by Houlihan, seconded by Stoen, all voting in favor, to schedule the 2016 Audit Report for April 10, 2017 at 5:30 pm prior to the Regular Council Meeting.

On motion by Stoen, seconded by McBroom, all voting in favor, to set a goal setting workshop for Tuesday, March 28, 2017 at 6:00 pm.

Kopischke provided an update on FEMA activities. The exit interview was conducted today. The City was awarded funds in five categories for a total of \$66,892.92. Some of the funds are for reimbursement of preventative measures and immediate necessary repairs that have been completed. The remaining funds are for work to be completed this spring / summer.

The City's confined space equipment needs updating. The proposed new equipment which includes a tripod, ventilation kit, two harnesses, a hard hat and a sign, will cost \$4,685.48. The City has received an OSHA grant from the State of Minnesota toward the purchase of the equipment in the amount of \$2,164.05. The remaining City cost would be funded 75% from the sewer fund and 25% from the water fund.

On motion by Stoen, seconded by Houlihan, all voting in favor, to approve purchase of the confined space entry equipment as presented in the amount of \$4,685.48.

The Board of Appeal and Equalization Open Book Meeting for 2017 – Le Sueur County will be held Tuesday, April 11, 2017 from 10:00 am to 6:00 pm at the Le Sueur County Courthouse and the meeting for property located in Waseca County will be held Monday, April 17, 2017 from 8:00 am to 4:30 pm at the Waseca County Assessor's Office.

A reminder that the Le Sueur County Governmental Officials Meeting will be held on Wednesday, March 22, 2017, at the New Prague Golf Course – Meal 6:30 pm, Meeting 7:00 pm.

On motion by Stoen, seconded by McBroom, all voting in favor, bills, payroll, and transfers were approved in the amount of \$91,709.84.

Public Comment: None.

On motion by Stoen, seconded by McBroom, all voting in favor, to adjourn the meeting at 6:40 pm.

Approved:

Clinton Stoen, Mayor

Attested:

Lorri Kopischke, City Administrator